

Minutes of meeting of IQAC (2020-21)

19/8/2020

Today, on September 2, 2021, a meeting of the IQAC committee was held in the Principal office of the college at 12 pm, in which the following proposals were discussed:

This meeting in the new academic session discussed the following points:

- 1- All faculty members will maintain a teaching plan register.
- 2- Innovative ways will be worked upon in order to make teaching learning process more interesting and effective.
- 3- Department wise result registers will be maintained.
- 4- A common room will be constructed for students.
- 5- All faculty members will compulsorily provide a copy of the certificates of their personal achievements to the IQAC.
- 6- All the faculty members will try to send project proposals.
- 7- Remedial classes will be organized for slow learners.
- 8- A computer lab will be established in the B block of the college building.
- 9- Needful action will be taken for the college land acquisition.
- 10- Alumni meets will be organized so as to ensure alumni cooperation in the development of the institution.
- 11- Efforts will be sped up to get an NCC unit introduced in the college.
- 12- Dress code will be strictly implemented in the college.
- 13- Lab equipment will be purchased.
- 14- All the college activities will be organized under the IQAC supervision.
- 15- A number of programmes will be organized in the college under Ek Bharat Shreshtha Bharat in collaboration with the paired Karnataka College.

07/9/2020

Today on September 07, 2020 IQAC meeting held in the chairmanship of Principal. Topics of discussion in this meeting were as under:

- 1- Efforts will be sped up to get an NCC unit introduced in the college.

- 2- Small construction works will be focused upon with the view of improving basic infrastructure of the college.
- 3- Time to time programmes will be organized to train the class IV employees into the basic official matters.

15/9/2020

This meeting took the following points under consideration:

- 1- Covid-19 SOP will be strictly adhered to in the college premises.
- 2- Students will be allowed to enter the premises only with the approval letter duly signed by their guardian.
- 3- All the entrants into the college will have to go through hand sanitization, and temperature monitoring at the main entrance. Those with a body temperature above 98.6 will be provided primary care and sent back home.
- 4- Hand washing facility will be enhanced in the college.
- 5- Only the students having practical subjects will attend the college, and that too in separate batches.
- 6- During lab work, physical distance of six feet will be maintained.
- 7- Awareness programmes will be run through NCC, NSS, and Ranger group.
- 8- All teaching as well as non teaching staff members will download Arogya Setu app in their mobile phones.
- 9- Career counselling Cell will give priority to programmes on self employment.

18/10/2020

The points of discussion in this meeting were as under:

- 1- Class IV employees of the college will be trained into basic official documentation, computer and file maintenance work by the class III employees of the college for 12 working days in the next three months. This will help them go through their work easily after getting promoted to class IV.
- 2- Mr Kailash Joshi and Ms Kavita Koranga were nominated for the above training programme.
- 3- This training programme was decided to be held on every Saturday.

- 4- A committee will be constituted for the proper functioning of the programme. It will include NAAC committee members, trainers and trainees.
- 5- A fixed time will be there for this training job so as not to disturb the routine work of the college.
- 6- Seeing the workload of the college, it does not seem feasible to train all the class IV employees in one go. Hence, the trainees will be chosen on the basis of seniority.
- 7- The programme will continue in future too so that all such employees may be benefitted by it.

19/10/2020

The following committee was constituted to carry on the class IV employee training programme:

1. Dr C. S. Pant- Coordinator
2. Mr Vaibhav Pant- Member
3. Mr Kailash Joshi- Member
4. Ms Kavita Koranga- Member
5. Mr R. P. Sah- Member

11/3/2021

This meeting presided over by the Principal of the College, Professor Shashi Purohit discussed the following points:

- 1- An online proposal will be sent to the University for the Permanent Affiliation of geography, history, music, and home science subjects at undergraduate level and botany, chemistry, and physics subjects at post graduate level.
- 2-Panel inspection will be conducted in all the three courses proposed for opening vocational courses in the college.
- 3-Under the Azadi Ka Amrit Mahotsav programme, various activities will be conducted on the special occasion of important dates and events related to the Indian Independence movement.